

California Energy Commission



CLASSIFICATION: Energy Commission Specialist I (TED)
Will also consider hiring an Associate Energy Specialist (TED)

TENURE: Permanent

TIME BASE: Full-Time

SALARY: ENERGY COMMISSION SPECIALIST I (TED) \$4,833 - \$5,831
ASSOCIATE ENERGY SPECIALIST (TED) \$4,400 - \$5,309
(Salary will be adjusted accordingly to comply with furlough program.)

LOCATION: Energy Systems Research Office
Energy Research and Development Division

FINAL FILING DATE: DECEMBER 23, 2009

DUTIES/RESPONSIBILITIES: Under the direction and supervision of the Energy Commission Supervisor II (TED), the incumbent serves as part of interdisciplinary and/or interdivisional teams to plan and implement the Public Interest Energy Research (PIER) Program. The goal of the PIER Program is to conduct research, development and demonstration (RD&D) to advance science and technologies not adequately provided by the regulated and competitive markets. The incumbent is knowledgeable of advanced energy technologies and the relationship to competitive energy markets; performs responsible, varied complex and difficult analyses to support public interest energy RD&D funding; manages RD&D projects; and consults with experts in the field. The incumbent is knowledgeable of advanced energy technologies and the relationship to competitive energy markets; performs responsible, complex and difficult analyses to support public interest energy RD&D funding; and implements RD&D programs.

- Program implementation. Based upon research roadmaps and other information, the incumbent will actively define and manage the programs goals and objectives of the Energy Innovation Small Grants Program (EISG). The incumbent will identify and develop new program solicitations and work to market the program both in and outside the Commission. The incumbent will support the implementation of a research vision that coordinates technology development with California energy policy goals across the different Focus Areas. The ECS I identifies program funding needs and presents these requests to program and Commission management. The ECS I also develops the information necessary to perform comparative evaluation of energy supply and efficiency improving technologies and alternative fuels; analyze issues associated with energy technology development and use; and manages a variety of energy research development and demonstration projects.
- Conduct a variety of research, development and demonstration projects, plan the work scope, prepare the work statement, budget, schedule, special conditions, and measurable technical and economic objectives which will be used to determine project success, and other materials necessary to guide the work; establish and maintain a technical and business relationship with various project participants and contractors; initiate and approve change and redirection; review and evaluate project progress; verify that all agreement terms and conditions have been met before approving payment; conduct independent and in-depth technical reviews of project work conducted; work directly with the project partners and contractors, and make project site inspections to ensure the project meets technical, fiscal, and administrative objectives; publishes

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the research results; and brief office, division, and Commission management on the status of the project.

- Proposal evaluation. The ECS I (TED) position will be the prime resource for assessing project applications submitted the EISG, including providing expert assessment and guidance to Energy Commission management and Commissioners during the selection of highly complex concept feasibility research. This includes determining how well the project addresses the scope of the solicitation criteria including, but not limited to: the extent the project will advance science or technology, address market issues and needs, meet specified target goals and objectives; the skill and experience of the project team to carry out the technical tasks within budget and schedule, and move the results into the marketplace; and the adequacy of project funding. The incumbent prepares written findings of such evaluations for use by a technical scoring committee.
- Consult with stakeholders including research organizations, other PIER program managers and utility representatives, private developers, and technical experts to identify RD&D opportunities of alternative and advanced energy systems or technologies in California; and define, develop and implement projects and solicitations that provide significant public benefits to California and meet the policy and technical objectives of the PIER Program.
- Technical Transfer. Consult with experts to develop technology transfer strategies to support commercialization of successful projects developed by the Energy Innovation Small Grants Program.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Excellent interpersonal skills and expected to work within a large team environment.
- Ability to communicate complicated information in a simple, consumer-friendly manner.
- Ability to coordinate interdisciplinary projects.

WHO MAY APPLY: All interested eligible persons are encouraged to apply. Applicants must have transfer, list, reinstatement, or SROA/Surplus eligibility. Please indicate your eligibility for this classification on the state application form, STD. 678. **Applications will be screened for experience and only the most qualified will be contacted for an interview.**

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

Sandra Cushman RPA#540-227
1516 Ninth Street, M.S. #43
Sacramento, CA 95814
(916) 654-4071

**California Relay (Telephone) Service for the
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From Voice Phones: 1-800-735-2922